

Minnesota Housing RFP and HTC Application Training Questions and Answers during the Webinar session on May 6, 2010.

Q: Does the Transit- Oriented Development Priority apply to all of Minnesota, or just the Metro area ? If yes, not all towns or counties have buses, cabs etc. .

A: *Transit Oriented Development (TOD) is a funding priority, not a requirement to receive agency funding. A development not meeting the TOD funding priority, may qualify for the site location priority, which are close to services, jobs, schools and other transportation options .*

Q: When I have the Application Checklist opened and saved on my computer, I am unable to link the materials (i.e. narratives, application). Any suggestions?

A: *The Word processing software you are using may be a different version than Minnesota Housing's software packages, You can contact Crystal Carlson de Mancina at 651-296-8064 for assistance.*

Q: Does the incapacity of current owner qualify for preservation?

A: *To be eligible for points under the Preservation of Federally Assisted Units tax credit priority, the development must preserve federally assisted low income housing which, due to mortgage prepayments or expiring rental assistance, would convert to market rate use or due to physical deterioration or deterioration of capacity of current ownership/management entity would lose its federal subsidies. Minnesota Housing must agree that a market exists for a conversion to market rate housing.*

Q: Can you please expound on what local competition for funding is to qualify for the contribution points.

A: *For contributions from a local unit of government or non- profit charitable organization with an identity of interest to be included, they must be awarded pursuant to a funding competition. For example, a city is part of the ownership entity and is awarding CDBG, HOME or AHIF Funding to the proposed development and that funding could be awarded to a number of different proposals but is awarded to the proposed development pursuant to the funding application process.*

Q: Who do we call if we have specific questions about our application as we are assembling the materials?

A: *If you are located in one of the following regions, you can contact the underwriting staff listed below:*

- **Northwest Region**

Phil Hagelberger
651.297.7219
phillip.hagelberger@state.mn.us

- **Northeast Region**

Terri Parker
651.297.5141
terri.parker@state.mn.us

- **West Central Region**

Ted Tulashie
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- **Central Region**

Wendy Bednar
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- **Southeast Region**

Susan Thompson
651.296.9838
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- **Southwest Region**

Phil Hagelberger
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Or if you can call our main desk 651-297-3294 or 1-800-657-3647 and they will direct your call to an underwriter.

Q: Are the RFP application materials the same for an application in Dakota County? They do have a different HTC self-scoring worksheet.

A: When requesting agency funding, the Minnesota Housing application materials do need to be utilized. When applying for suballocator funding, those documents will also need to be completed.

Q: Dakota County does not have 2011 Housing Tax Credit Procedural Manual or Self-Scoring Worksheets. When will they be available? Do I have to self-score in Dakota County AND the MN Housing? Are the application materials the same for an application in Dakota County?

A: Contact the suballocating agency directly for the applicable forms. Developments in a suballocator jurisdiction should apply directly to the suballocating agency using their QAP and application forms. Developments with non-profit ownership sponsors may apply both to the suballocator and to Minnesota Housing under the non-profit set-aside completing the applicable forms.

Q: Rochester is functioning as a suballocator and the Rochester Applications need to be submitted to the City. When I checked on this last year, Rochester was deferring this responsibility to the State. Do I need to submit to Rochester?

A: When applying for Housing Tax Credits in a Joint Power suballocator jurisdiction, the applicant must apply directly to Minnesota Housing and provide a copy of the complete application to the joint powers suballocating agency.